

**Weisenborn Junior High
Return to School Plan 2020**



This document should be read in conjunction with the district Back to School Plan 2.1. It is intended to be a supplement to the district plan that provides details about how Weisenborn Junior High will implement the district plan. The WJH plan does not address every aspect of the district plan. The Huber Heights Back to School Plan 2.1 can be accessed [HERE](#)

In order for staff and students to return to school safely several protocols must be put into place at WJH. The 7th and 8th grade teams will be utilized to organize much of this work. Furthermore, having both grades in teams enables us to contact trace more easily and keep any potential outbreaks more contained.

It is very important that every parent and student understand this plan. We understand that students are entering a very different environment at school this year. The Weisenborn staff will spend time teaching these protocols to our students. All students will tour the building with their Warrior Period teacher. The teacher will demonstrate the protocols and guidelines as well as consistently reinforce them.

We will use our Positive Behavior Interventions and Support (PBIS) framework to reinforce safety protocols and reward students as much as possible for following the protocols. The Weisenborn pillars of behavior have never been more important to the well-being of our students and staff than now.

BE SAFE
BE RESPECTFUL
BE RESPONSIBLE



GRADUAL RESTART

Our Back to School Plan includes target dates for the following three phases:

Phase 1: 100% online with Huber Heights teachers

Phase 2: 50/50 in-person on a hybrid schedule

Phase 3: 100% in-person

The 100% online choice will be available to students for the entire school year.

MORNING SELF-CHECKS

As we go through the school year, all staff and students are required to check symptoms daily before leaving home for school. These are the known symptoms of COVID-19, according to the Centers for Disease Control & Prevention.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

SOCIAL DISTANCING

We ask that parents discuss social distancing with their student(s). Students should make an effort to social distance while in the building.

FACE MASKS

The most important action we can take is to **properly** wear a face mask that covers the nose, mouth and chin.

Students are expected to wear a face mask from the time they **arrive at the bus stop** in the morning or from the time they **arrive on school property** when dropped off in the morning.

Huber Heights City Schools is requiring that face coverings be worn by all students, staff and visitors to our building at all times, while on school grounds and while at school sponsored events. **Exceptions to these include:** those with a medical condition (documented by a doctor's note) or a learning disability (documented by IEP or 504) preventing the wearing of the mask, or those communicating with someone with a disability (only when necessary to communicate), when in a classroom or office alone, while playing an instrument with the band, while eating breakfast or lunch during designated times and in designated locations, or while vigorously exercising in physical education class or on a sports team.

HANDWASHING

Students should properly wash their hands before coming to school and when they have the opportunity during the school day. For handwashing to be effective, individuals must use soap, lather, and scrub for at least 20 seconds.

PHASE 1: 100% ONLINE LEARNING (Target Dates Aug. 27-Oct. 2)

MULTI-HANDICAPPED STUDENTS

Students with multiple disabilities have great difficulty getting their needs met while learning online. It is essential that they learn in person, with their teachers present. Parents of multi-handicapped will have the option of having their student attend school in-person beginning on August 27th. **They may also opt to have their student attend 100% online.**

CHROMEBOOKS

Every student will be issued a chromebook. Chromebooks, student schedules, student login information, and other needed materials will be distributed outside of Weisenborn starting Friday, August 21st. For specific information about dates and times click [HERE](#)

BELL SCHEDULE

1st Period	7:55-8:40	Students have 5 minute buffer to log-in (7:50-7:55)
2nd Period	8:45-9:30	
3rd Period	9:35-10:20	
4th Period	10:25-11:10	
Intervention/Lunch	11:10-12:40	
5th Period	12:40-1:25	
6th Period	1:30-2:15	
Principals & Counselors	2:20-2:30	Admin and counselors will offer daily Google Meet with students to interact or offer assistance

Every class period will begin with a Google Meet where students will receive direction from their teacher. The amount of time spent in a Google Meet or working independently will change from period to period and day to day based upon the teacher's lesson plans. But, students will always have access to their teacher during the entire period. When students are given independent work, the teacher will remain in the Google Meet. Students can log back

into the meeting at any time and ask questions. Students will also have access to all teachers every day during the mid-day Intervention period. Additionally, administrators and counselors will offer a daily Google Meet where students can discuss how online learning is going and get help solving any difficulties they may be having.

It is important that parents and students understand that expectations are not the same as they were during the 4th quarter of last school year. Attendance is required and students should strive to complete assignments on time. Students who log into school more than 59 minutes late will be considered absent for each hour they are not logged in and participating in school. Students who miss an entire day will be considered absent for the hours of that school day. Normal school attendance policies and discipline infractions for tardiness and absenteeism will apply during online learning.

CURRICULUM

We will begin the year using the *SchoolsPLP* curriculum in every class where the subject is offered with the program. Students will also use each teacher’s Google Classroom for class announcements, written instructions from teachers, and links to Google Meet. Teachers will use the *SchoolsPLP* curriculum as the base for online learning in their classrooms while classes are meeting 100% online or 50/50 blended. The goal is to integrate the supports, instruction, and grading components of *SchoolsPLP* with the instructional strategies, curriculum, and materials each teacher plans to use with students.

**PHASE 2: 50/50 HYBRID LEARNING
(Target Dates: Oct. 5-Oct. 16)**

BELL SCHEDULE

Regular Bell		
Breakfast 7:20-7:35		
Student Entry	Warning Bell	
7:30	7:35	
Period	Start	End
1	7:50	8:50
2	8:54	9:42
3	9:46	10:33
4	10:37	11:00
4A	11:00	11:27
4B	11:30	11:57
5A	12:00	12:27
5B	12:30	12:57
5	12:58	1:21
6	1:25	2:20

4th Period lunch				
Period	Start	End		
5A	12:00	12:30	Instructional Time	
5B	12:30	12:54		
WP	12:54	1:21		

5th Period lunch				
Period	Start	End		
4	10:37	11:00	Instructional Time	
4A	11:00	11:27		
WP	11:30	11:57		

The safety protocols in this document will inevitably slow down student movement from class to class, therefore, we have added an additional minute between every class change. We have also added time to our first period to provide a buffer in the event temperature checks cannot be completed by the first bell and to allow students time to eat breakfast in class.

TEACHING THE SAFETY PROTOCOLS

Students will be provided the information, supplies and time to follow all safety protocols:

- 1) There are standing sanitizer dispensers located around the building.
- 2) Every classroom will have hand sanitizer for student use.
- 3) Students will wipe down their desks at the end of every period with sanitizing wipes. This will serve to sanitize their hands at the same time. Students may sanitize their desk when they enter a room as well, if they choose.
- 4) We encourage parents to also provide their students with hand sanitizer to carry in their bookbags.
- 5) There will be signs posted in multiple locations throughout the building that reinforce all safety protocols.

STUDENTS THAT ARRIVE OR BECOME ILL AT SCHOOL

Students that have a fever of 100.5 or higher, or demonstrate multiple COVID-19 symptoms will be isolated from others. The Isolation Room will be C120 (former Security Office). In the event that room has more than two students, we will utilize the conference room in the Library. If more space is needed, the office attached to the clinic may be used to isolate students that have a fever.

Parents will be contacted immediately to come pick up their student. We ask parents that would find it difficult to leave work or lack transportation to have a backup plan in place. It is important to the safety of all that students be picked up by a parent in this situation.

QUARANTINE

Students or staff that are removed from the building due to being symptomatic will then follow the Quarantine Guidelines in the district plan. In the event that a positive COVID-19 diagnosis occurs, the school will conduct contact tracing and communicate with the parents of students that may have been exposed to the virus. Again, please refer to the Back to School Plan 2.1 on the district website for specific steps.

GENERAL CLEANING PROTOCOLS

The following steps will be taken on a daily basis:

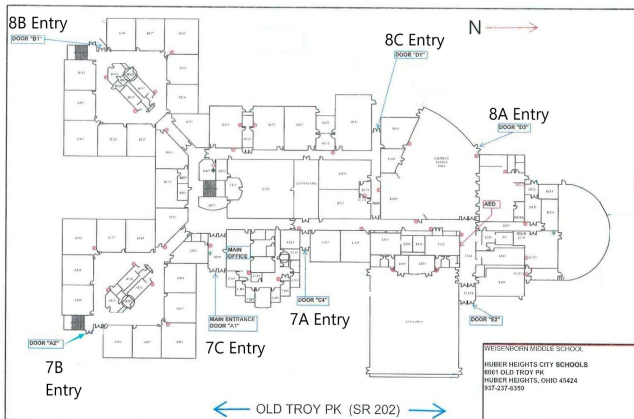
- 1) The custodial staff will clean and sanitize all areas of the building.
- 2) Teachers will sanitize desks, door knobs, light switches and other commonly touched areas in the classroom between every class period.
- 3) Classroom practices that could place students at risk will be eliminated. For example, sitting at another student's desk or asking students to pass out papers.

ENTERING THE BUILDING

Students will be assigned entrance doors and that they must use every day. Their assignment will be based upon their academic team of teachers.

Student assignments are as follows:

Team	Assigned Entrance
7A	C4
7B	A2
7C	A1
8A	B3
8B	B1
8C	D1
Raab, Brown, and Bissett students	E2
Galloway's students	A2



We ask parents to be mindful of the fact that even students that ride a bus may have a long walk from the bus to their assigned entrance door. Please make sure they are dressed for the weather.

HALLWAY TRAFFIC

Please keep in mind that according to the Centers for Disease Control (CDC) for an individual to be at risk of COVID exposure, contact must be for 15 sustained minutes without social distancing. Additionally, students will be wearing face masks in the hallways. Students coming into contact with students outside their team should not be a major concern in the hallways because contact will be brief.

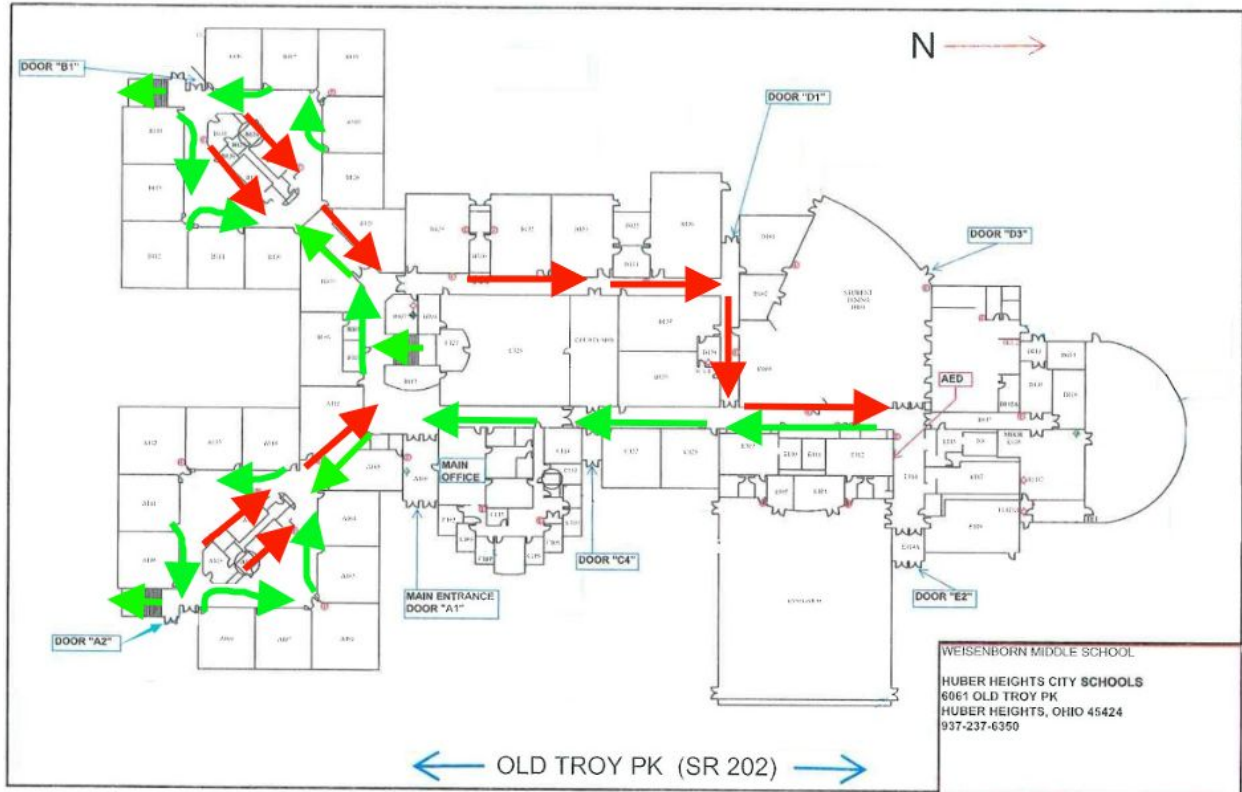
The protocols we are putting into place in the hallways are aimed at:

- 1) Improving teacher's ability to supervise students during class changes
- 2) Making it easier for students to socially distance
- 3) Reducing intended and/or unintended physical contact between students

All hallways will be ONE WAY ONLY. Students will be instructed to **ALWAYS TURN RIGHT** when leaving a classroom. This may create a longer walk between classes but will help us achieve our goals for keeping the hallways safe during class changes.

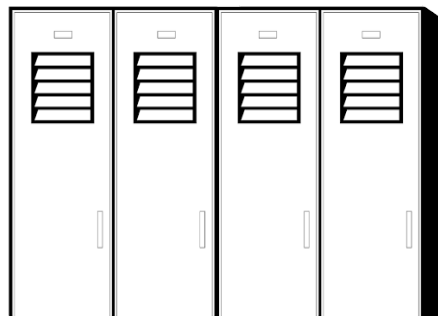


Students are expected to follow all signage posted in the hallways, common areas and on the floor. Teachers will be in the hallways during class changes to help remind students of these rules. During the first days of school, teachers will be assigned a time to walk the building with their Warrior Period students in order to demonstrate the rules in the hallway.



LOCKERS

Students will not be assigned lockers. Our custodial staff cannot clean 900 lockers on a regular basis and students tend to congregate at their lockers. **The no book bag policy will not be in effect this school year.** Students will, therefore, be carrying all materials daily. Teachers will work with students and make sure they are not bringing unnecessary items to school to lighten the load they must carry every day. We suggest students do not carry more than one book bag and one gym bag to school.



SOCIAL DISTANCING DURING LUNCH

Students will be provided a brown bag lunch in order to eliminate the use of plastic trays. This will reduce the number of touch points in the cafeteria for students and staff. Additionally, plexiglass has been installed in the cafeteria to reduce the risk of exposure between staff and students.

Social distancing signage will be placed on the floor in the cafeteria to keep students appropriately spaced while picking up their lunch. **Each class will have a designated area where they must sit during lunch.** This will help when contact tracing is necessary. We will open up outside seating when weather permits. Hand sanitizer will be available when students enter and exit the cafeteria.

EXITING THE BUILDING

At the end of the day, students riding a bus will be dismissed 5 minutes before the end of day bell. Students that walk will be dismissed at the bell. We will utilize available staff to help ensure that students exit the building as quickly as possible to prevent congregating. Teachers that have a class will need to stand at their door after bus riders are dismissed and help supervise the hallway while their students that walk wait for dismissal.

Our multi-disabled students will be escorted in and out of the building as they have in the past, by the paraprofessionals that work in their classrooms.

PHASE 3: 100% IN-PERSON LEARNING (Target Date: Oct. 19)

All of the procedures for Phase 2 will be in place. We will be working on the logistics of hallways and cafeteria movement/travel as updated guidelines are made available closer to the return to 100% in-person learning.

BUILDING CONTACTS

If you have any questions about this plan, please do not hesitate to contact the building for assistance. We are here to help!

Building Administration

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